

Rose Bowl Aquatic Swim Team

Volunteer Policy and Procedures

VOLUNTEER POLICY: To support the success of our team, all parents must volunteer time. The Booster Club sets a minimum number of points that families must earn through volunteer jobs. Points are earned based on the time required and complexity of the volunteer job and will be updated for each season. The primary objective of the online volunteer system is to organize the efforts of the Rose Bowl Booster Club families in the most efficient way possible and to ensure that all families volunteer and support the team.

POINTS REQUIREMENTS 2010 Long Course Season_– the point requirement commitment for the Long Course season (mid March 2010 to the end of August 2010) will be 200 points.

How do I earn points?

You can earn points by volunteering for the following:

1. Timing at meets
2. Volunteering for various jobs at swim meets hosted at the Rose Bowl
3. Volunteering to help with various aspects of our away meets (taking tarps to and from the away meet; setting up and tearing down, tarps etc.)
4. Chaperoning for travel meets
5. Planning and coordinating travel meets
6. Serving on the Rose Bowl Booster Board, working as a committee chair or working on a committee.
7. Make donations to the swim team (for instance, donations of food for swim meet concessions, donations of Swimathon prizes, etc).

All volunteer jobs will be posted through the Booster's online volunteer system.

NOTE: If you sign up for a job or event and do not show up or do not recruit a replacement, your account will be reduced by the amount of points related to that job. For instance, timing at meets is worth 10 points per single shift. If you sign up to time and fail to show up for your timing slot, your account will be reduced by 10 points (assuming you did not secure a replacement who showed up for your timing slot).

How do I sign up for volunteer jobs?

The Booster Club Board has developed an online system to make it easy for families to sign-up for volunteer jobs. You can access this system via the team website. A volunteer account has been established for each family based on the swimmer's last name.

1. Go to the Rose Bowl Swim Team Home Page and click on the Volunteer System link.
2. Once you have accessed the Supermeets on-line volunteer system home page, click on the blue icon on the top right "Log-in as User." Enter your email and password and you will be forwarded to the job sign-up page.
3. Click on the Upcoming Events link and it will take you to the listing of our upcoming events. Click on an upcoming event and it will provide a list of open jobs. Fill in the requested information.

How much time do I have to work?

Every Booster Club family is expected to work at least two job shifts during the two to three day meets hosted at the Rose Bowl. For one day, meets, every family must work at least one shift. Every family must also fill a minimum of one timing slot per day per meet per swimmer (you may time more than once). This includes both home and away meets.

Volunteer positions and jobs are assigned different point values based on the difficulty of the task and the amount of time required. Every family's points will be tracked by an online point system specifically designed for managing volunteer programs. You can track the number of points earned online at any time. Once a month the volunteer point totals for all families will be published.

What if I can't volunteer?

If you do not wish to volunteer or cannot meet the hours commitment, you have the option of buying out either the entire commitment or a portion of it. If you do not meet the minimum standard for volunteer hours at the end of the short course or long course season, you will be billed for the number of hours less than the minimum standard.

Each volunteer point is worth \$1. If you do not want to volunteer for any positions or time at any meets, you can pay the Rose Bowl Booster Club the minimum volunteer point commitment for that season to buy out your season commitment. For instance, if you want to buy-out your commitment for the 2010 Long Course season you can pay the Booster Club \$200. If family circumstances require a special accommodation, please contact a Booster Club Board member or the Volunteer Coordinator, Carlos Gallegos. Carlos may be reached at chgallegos37@yahoo.com.